

**Arizona Humanities Council  
Key Ingredients Application, 2010-2011 Tour**

Organization Name: \_\_\_\_\_

Mailing Addresses (both physical and PO Box): \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Web Address: \_\_\_\_\_

Venue and street address where exhibition to be displayed (if different than above):  
\_\_\_\_\_  
\_\_\_\_\_

Project Director's Name: \_\_\_\_\_

Project Director's Title: \_\_\_\_\_

Project Director's Telephone Number: \_\_\_\_\_

Project Director's E-mail Address: \_\_\_\_\_

Project Director's Signature: \_\_\_\_\_

Authorizing Official's Signature: \_\_\_\_\_

**Five copies of the completed application, with approved attachments,  
must be in the AHC office by 5 PM on June 15, 2009:**  
Arizona Humanities Council, 1242 North Central Avenue, Phoenix, AZ 85004

Project Contact: Ann-Mary J. Lutzick, MoMS State Coordinator  
Phone: 928-289-8201 E-mail: annmaryj@yahoo.com

## Organization Profile

The organization has \_\_\_\_\_ paid staff and \_\_\_\_\_ active volunteers. OR  
The organization is volunteer-run and has \_\_\_\_\_ active volunteers.

The organization is open year round. OR  
The organization is open the following dates: \_\_\_\_\_

Days and hours of operation: \_\_\_\_\_

Annual visitation: \_\_\_\_\_

Annual operating budget: \_\_\_\_\_

Source(s) of Revenue: \_\_\_\_\_

Please begin the Application Narrative (4 pages total) by briefly addressing the following:

1. State your organization's mission.
2. Describe your current exhibits and programs.
3. Describe your audience/visitors over the last two years.

**Community Profile** (go to: <http://quickfacts.census.gov/qfd/states/04000.html>)

Geographic region served by the organization: \_\_\_\_\_

Population of organization's service area: \_\_\_\_\_

Median Age: \_\_\_\_\_

Median Income: \_\_\_\_\_

Ethnic/Racial Statistics: \_\_\_\_\_

Local School Enrollment: \_\_\_\_\_

Number of tourists visiting annually: \_\_\_\_\_

What industries dominate the local economy? \_\_\_\_\_

Has the local economy experienced particular highs or lows in the last three years?

---

### **Hosting Plans**

Please mark your first and second choices for exhibition dates:

\_\_\_\_\_ October 23, 2010 – December 5, 2010

\_\_\_\_\_ December 11, 2010 – January 23, 2011

\_\_\_\_\_ January 29, 2011 – March 13, 2011

\_\_\_\_\_ March 19, 2011 – May 1, 2011

\_\_\_\_\_ May 7, 2011 – June 19, 2011

\_\_\_\_\_ June 25, 2011 – August 7, 2011

Would these dates coincide with any community event, activity or celebration, or an influx of visitors? \_\_\_\_\_

---

Please continue your Application Narrative (four pages total) by briefly addressing the following:

4. Describe the facility where Key Ingredients will be displayed. The exhibition requires a minimum of 700 square feet and 9-foot ceilings. Additional space is recommended to accommodate a local companion exhibit, and applicants should also consider nearby facilities that can accommodate groups attending supplemental public programs.

5. Does the facility have any of the following features: Lockable entryways? Security alarm or guard? Temperature controls? Humidity controls?

6. What local issues relevant to the Key Ingredients exhibition do you hope to highlight with your companion exhibit and supplementary public programming? These might include topics such as local agricultural crops, food traditions and celebrations, or local/regional family restaurants and food-related businesses.

7. Please give 2-4 preliminary ideas of how your organization would enhance the exhibition with a local companion exhibit, citing local artifacts, memorabilia, and other resources.

8. Please give 2-4 preliminary ideas for supplemental community programs your organization would present during the exhibition's run (i.e. oral history projects and publications, food festivals and cook-offs, and storytelling and folk demonstrations), and what audiences you would like to reach (i.e. school children, seniors, families). (Ideas will be fully developed later; they do not have to be complete here. In addition, AHC will also offer "packaged" public program components, which may include speakers presentations, book-discussion programs, and film series.)

9. How does your organization currently work with schools, cultural organizations, businesses, and other groups in your community? What connections to cultural food traditions exist in your community? Identify at least 3 partners and resources in your community that will contribute to the success of Key Ingredients.

10. What does your organization hope to achieve by hosting Key Ingredients (i.e. reach new audiences, learn more about public programming, develop community partnerships)? How will this exhibit strengthen your organization and community?

**Please attach:**

- 1. Photos of the building façade and the interior space where the exhibition will be displayed.**
- 2. Letters of support from potential partner organizations describing their commitment to and involvement in the project.**

***No other attachments will be accepted without prior approval from AHC.***

Host sites will be chosen based on geographic location, physical display space, and strength of proposed ideas and partnerships for supplementary programming.

*Sites will be notified of their participation by July 31, 2009.*